

Meerut Institute of Engineering & Technology N.H. 58, Delhi-Roorkee Highway, Baghpat Road Crossing, Meerut - 250 005. UP (India)

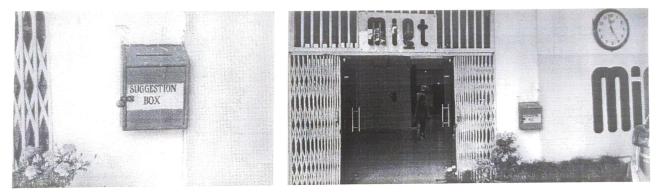
Establishment of Online Grievance Redressal Mechanism # MIET

Students / Employees having any grievance, can submit his / her grievance as per following :

- 1. Accessing the Tab "Feedback and Grievance" available at Home-page of Institute Website
- 2. Written Application to concerned authority (refer issued circular available at https://miet.ac.in/miet/assets/files/10 Notice Grivence 01 09 22.pdf)
- 3. Assessing the Google Form : <u>https://forms.gle/ZCXyo4ZhGn3dRk6x8</u>
- 4. Scanning QR Code mentioned here →



5. Posting grievance in Drop Box available at the Gate of Admin Block



Prof. (Dr.) Brijesh Singh Director Meerut Institute of Engineering & Technology NH-58, Baghpat Road Crossing, Bypass Road, Meerut - 250005 (U.P.)



Meerut Institute of Engineering & Technology

N.H. 58, Delhi-Roorkee Highway, Baghpat Road, Meerut - 250 005. UP (India)

Ref. No. : MIET/ADM/ /2022-23/1084

Date: 01.09.2022

<u>Circular</u>

(Grievance Redressal # Students / Faculty and Staff Members)

Grievance, if any, should be reported to the concerned authority / committee either through email or through written application in an earliest possible manner. Refer MIET website (Feedback and Grievance) for details of committees / authorities / online reporting of grievance.

S. No.	Grievance Area (Students)	Concerned Constitution of the state
1	Academics related	Concerned Committee / Authority
2	Exam related	Mentor > HOD > Dean – Academics > Director
3	AKTU / Government related	COE > Dean – Academics > Director
4	All Other – Specific Nature	Registrar > Director
	(E.g. : Ragging / Discipline / SC/ST /	Member of Concerned Committee
	Harassmont / Counselling of SC/ST /	> Convener of Concerned Committee
5	Harassment / Counselling etc.) Library	> Chief Proctor (as applicable) > Dean (concerned) > Director
6		Librarian > Dean – Academics > Director
7	Hostel / Mess related	Warden (concerned) > Chief Warden > Dean - SW > Director
	Transport	Transport I/c > Director
8	Admin / Amenities / Facilities	Admin Officer > Dean - SW > Director
9	Fee / Fine related	Registrar > Account Section > Director
10	Staff related	HOD > Dean – Academics > Director
11	Faculty related	HOD > Dean – Academics > Director
12	HOD related	Dean-Academics > Director
13	Dean(s)	Director / Governing Council / Management
14	Director related	Director / Governing Council / Management
S. No.	Grievance Area (Faculty / Staff)	Concerned Committee (to at a
1	Staff Members	Concerned Committee / Authority HOD >Dean-Academics > Director
2	Faculty Members	
3	HODs	HOD > Dean-Academics > Director
		Dean-Academics > Director > Governing Council / Management

Concerned authorities / committees are requested to address and resolve the reported issue on a priority basis (preferably within a week), considering the rules of the College / AKTU / in a lawful manner. Its redressal must be informed to all the concerned ones (maintaining the secrecy of the act, as deemed).

In case, grievance raised by student / employee could not be resolved within a week or not satisfied with its redressal, he / can further report his / her grievance to the Director (through written application / email / website etc.) at the earliest.

NOTE : In addition to college level grievance redressal system, AKTU / State Government / AICTE etc. also have their grievance redressal mechanism.

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Director

Copy for information and necessary action to :

- 1. Hon'ble Chairman and Vice Chairman
- 2. Dean Academics, Dean Students Welfare, all other Deans
- 3. All the HODs, All the faculty members and all the staff memebrs
- 4. Registrar, ERP, Account Section, Hostel Warden, Transport I/c, Admin Officer
- 5. Notice Board