

Ref. No.: MIET/ADM/OCD/2026-27/011

Dated: 23rd July, 2025

Proctorial Board 2026-27

It is to notify that institute's Proctorial Board has been constituted as follow.

S. No.	Faculty Name	Mobile	Designation	Department/ Building
1	Dr. RTS Pundir	9412540291	Chief Proctor	-
2	Dr. Vrish Dhvaj	9412493228	Add. Chief-Proctor	Pharmacy
3	Dr. Angesh Chaudhary	8126083672	Proctor	Pharmacy
4	Dr. Suman Dutta	8284829325	Proctor	M-Block
5	Dr. R. S. Baghel	8279811267	Proctor	B-5, Physics
6	Dr. Nitika Vats	8527757210	Proctor	CCS-Block
7	Dr. Jagbir Singh	8533927442	Proctor	M-Block
8	Dr. Soni Yadav	7983599384	Proctor	B-5, Chemistry
9	Dr. Anuj Sangwan	8630170519	Proctor	MBA
10	Dr. Rajesh Kumar	9650830507	Proctor	M-Block
11	Dr. Mohd. Shibly	9368472668	Proctor	ECE
12	Dr. Anupam Ratan	9871759903	Proctor	Shroff.-Block
13	Dr. Rohit Kr. Singh	9711053914	Proctor	M-Block
14	Ms. Shweta Shukla	7906200318	Proctor	Q-Block
15	Ms. Usha Kumari	9412486034	Proctor	MCA
16	Mr. Mukesh Kumar	9897760098	Proctor	B4/Raman Block
17	Mr. Deependa Varshnay	9411418257	Proctor	B4/Raman Block
18	Mr. Shailendra Bhati	8430769006	Proctor	Q-Block, ME
19	Mr. Ankit Rajvanshi	9660901572	Proctor	B4/Raman Block

- All HODs will be ex-officio members of the Proctorial Board.
- The board responsibilities of Proctorial Board members are attached (Annexure A).
- The Proctorial Board members will be responsible to Chief Proctor for their duties.
- Chief Proctor is requested to conduct the meeting of all the members / associated personnel as and when required and once at the beginning and end of semester (to review / consolidate the works done). Its MOMs are to be submitted to IQAC and the Director in due course of time.





Prof. (Dr.) Sanjay Kr. Singh
Campus Director

Copy to:

1. Hon'ble Chairman and Vice Chairman (For your kind information please).
2. Dean Academics, DSW, Asso. Dean First Year, Asso. Dean CSE Allied, Asso. Dean CSE, CS and IT, & Asso. Dean IQAC.
3. All the HODs, Chief Proctor, Chief Warden.
4. Registrar, ERP, Website, Account Section, Transport, Hostel Warden, Notice Board.

Institute's Proctorial Board – Responsibilities

- To keep regular vigilance in maintaining the discipline
- To monitor the indiscipline cases in the campus and also formulate a policy for the same.
- To deal with indiscipline issues (if any) of both boys / girls hostel as & when referred by respective Chief Rectors.
- To keep the records of indiscipline cases.
- To propose/ undertake required anti-ragging measures.
- To prepare anti-ragging committee/ squad/ team for proper vigilance.
- To prepare a team of students (02 from each branch) as anti-ragging team members.
- To prepare and display the relevant posters/ banners at relevant places regarding indiscipline act/ punishment.
- To make a team with outside hostel owners and arrange regular meeting with them and keep the records.
- To prepare notices of the decisions approved by Director.