

Date : April 10, 2024

NOTICE

There is visit of NBA Expert Committee for the accreditation of B Tech – Biotechnology program on April 12-14, 2024. In this respect, all concerned are requested to ensure timely compliance of following :

1. **Central Facilities and First Year Laboratories** will be visited / reviewed by NBA Expert committee on April 12, 2024 (Friday) during 10:00 am to 01:00 noon. Hence, all the In-charges of Central Facilities must complete their documentation, presentation and other works, if pending, by tomorrow positively. Anyone, if needed, must come to the institute for completion of the work. In lieu of this working, CO will be provided as per institute rules.
2. There will be review of all **Central Committees / Cells / Clubs / Societies** etc. by NBA Expert committee on April 12, 2024 (Friday) during 02:00 pm to 05:00 pm. Hence, all the In-charges of Central Committees / Cells / Clubs / Societies must complete their documentation, presentation and other works, if pending, by tomorrow positively. Anyone, if needed, must come to the institute for completion of the work. In lieu of this working, CO will be provided as per institute rules.
3. **All the classes must run properly on April 12 and 13, 2024.** Experts will visit the classes on April 12, 2024 (any time after 10:30 am) and on April 13, 2024 (during 09:00 am to 11:00 am). On April 13, 2024 (Sat), Thursday time-table may be followed.
4. There will be an interaction of NBA Experts with **the faculty members on April 13, 2024** (tentatively during 03:00 pm to 04:00 pm. Hence, all must remain present along with their course file on ongoing semester.
5. There will be an **interaction of the students** with NBA Expert Committee on April 13, 2024 (tentatively during 03:30 to 04:30 pm). Hence, HODs are requested to ensure presence of students concerned.
6. April 11, 2024 (Thursday) will be a regular working day for entire faculty and staff members of Dept of Biotech and First Year. CO will be provided as per college rules.



(Dr. Brijesh Singh)

Director

Copy for information and necessary compliance to :

1. Hon'ble Chairman / Vice-chairman
2. Dean – CS/IT, Dean-Academics, Dean-Students' Welfare, Dean-First Year
3. All the HODs, IQAC, Chief Proctor, Chief Warden, Hostel Wardens
4. Registrar, ERP, Transport, Account, Library
5. Notice Board