

Date : September 02, 2023

Circular

(Academic Monitoring Formats : 2023-24)

(To be monitored at department level / HODs concerned)

The list of academic monitoring formats (2023-24) are as per following :

S. No.	Title / Purpose of AM Format	Number (2023-24)
1	Subject Master and Preference / Choice from Student and Faculty	AM-01
2	Teaching Load Chart	AM-02
3	Syllabus Progress Report / Course Completion Status	AM-03
4	Compiled Attendance Record	AM-04
5	Action Taken Record (AT / Marks // Letter / Call)	AM-05
6	Sessional Exam Marks Analysis	AM-06
7	Record of Projects, Assessment and Outcome	AM-07
8	Record of Assessment (Theory)	AM-08
9	Record of Assessment (Lab)	AM-09
10	Result Analysis (Dept / Detailed)	AM-10A
		AM-10B


(Dr. Brijesh Singh)
Director

Copy for information and necessary action to :

1. Hon'ble Chairman and Vice Chairman
2. Dean – Academics, Dean – Students Welfare, all other Deans
3. All the HODs, IQAC, and All the faculty members
4. Registrar, ERP, Account Section, Hostel Warden, Transport I/c, Admin Officer, Notice Board