

Date: January 24, 2023

**CIRCULAR**

Mr. Rameshwar, Lab Tech of Department of Mechanical Engg has been deputed as resource person to prepare the drawing / drafting of product / machine / proto-type etc. in Solid Edge Works.

In this respect, all the faculty members / HODs are hereby informed that they can take his help, if needed, for drafting / designing / drawing creation work (related to their project / development of proto-type / product etc.), through written application (to be approved by respective HOD).

  
(Dr. Brijesh Singh)

Director

*Copy for information and necessary compliance to :*

1. Hon'ble Chairman / Vice-chairman
2. Dean-Academics, Dean-Students' Welfare, Dean-First Year
3. All the HODs, IQAC, Chief Proctor, Chief Warden
4. All the faculty members
5. Mr. Rameshwar (Solid Edge Lab, Q-205) – for necessary compliance.
6. Registrar, ERP, Website, Account Section, Transport, Hostel Warden