Meerut Institute of Engineering and Technology, Meerut

IQAC: Minutes of Meeting

IQAC meeting held on 02-01-2018 (Tuesday). Following were present in the meeting:

- Dr. Mayank Garg
- Dr. Pradeep Pant
- Mr. Sanjay Rastogi
- Dr. Vipin Kumar Garg
- Mr. Ashok Garg
- Mr. Piyush Gupta
- Mr. Ankur Garg
- Mr. Gaurav Goel
- Ms. Nidhi Chaudhary
- Mrs. Abhilasha Jain
- Dr. Arvind Kumar
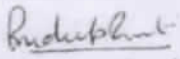- Dr. Neelesh Kapoor

Guest Attend IQAC Meeting:

- Dr. Ajay Kumar Sharma
- Dr. A. K. Ahuja

The following points were discussed in the meeting.

- The meeting started with introduction by Chairperson and Co-ordinator of the IQAC.
- Different IQAC members introduced themselves.
- Different roles and responsibilities of IQAC are discussed.
- Previously faculty and students did well in NPTEL certification exams. Many have secured Gold and Elite certificates. This time, it is advised to increase this number further. Head of the Departments are advised to encourage the faculty and students to register themselves for NPTEL courses.
- Registration for Smart India Hackathon-2018 is in process. Previously some of our students participated and did well. One of the team also got consolation prize of Rs. 10,000. This time also, it is proposed to increase this participation to another level. Head of the departments are advised to give this a wider publicity and encourage students to participate in good number.
- Head of the department are required to submit the department load. This is to be submitted to IQAC latest by 06-01-2018.
- Head of the department are advised to make different committees for the forthcoming session. The corresponding list must be mailed to the IQAC latest by 06-01-2018.

- Aptitude classes are being conducted for students. From different competitions point of views, these are very important. First phase is running and registration for the second phase is meagre. Heads of the department are advised to encourage the students to register themselves.

- Department heads emphasized that the Time Table for the forthcoming semester must be started as soon as possible. They are requested to ensure the completion of the same by 15-01-2018. A copy of the completed Time Table need to be sent to IQAC on or before 15-01-2018.

- A software for Grievance Redressal System has been ordered from 'Orell Software Solutions Private Limited'. It is emphasized that department give wider publicity to this software among students and faculty members.

Further, different important issues shall be taken up in the next meeting proposed to be held on 10-02-2018 (Saturday).

(Dr. Pradeep Pant)
Co-ordinator IQAC