



HOSTEL RULE BOOKLET



miet Meerut Institute of Engineering & Technology



2024 - 25

FROM THE DIRECTOR'S DESK

In an increasingly interconnected world, engineering students are the central field for employment in the 21st century. We are proud to be preparing dynamic leaders and professionals making a difference with their talent and skills to contribute to tomorrow's workforce. From our outstanding faculty and staff to our capable students and distinguished alumni, we are proud of our contributions.



Even envisaging the different department leads in various academic fronts we are very happy that our seasoned students devoted their extra hours to competitive and consultancy projects. Our in-campus training and project methodology have made us exceptionally diligent in endeavoring bright career prospects for our students. So my dear students if you have the capability and thinking yourselves to be beyond certain limits then you are at the very right place, as every mentor as of Meerut Institute of Engineering and Technology is paying successful career path for you.

Prof. (Dr.) Sanjay Kumar Singh

Campus Director

MESSAGE FROM THE CHIEF HOSTEL WARDEN

Dear Students,

Time management and discipline are crucial for success in life. I extend my hearty greetings to all the MIET hostel students, their parents, and all the readers of this booklet.

It gives me immense pleasure to welcome you all to be residents of MIET hostels, where we strive to provide a homely and healthy atmosphere with complete safety and security. Our hostels are designed not only to provide a congenial environment and a comfortable place to live but also to encourage harmonious living among all inmates. Discipline is key to success and career building, and we promote the feeling of self-discipline among students.



Hostel life is a unique blend of diverse cultures and different upbringings, creating a rich and memorable experience. We offer an atmosphere where students can learn, laugh, and live to the fullest. The wardens and assistant wardens ensure a clean, green, and relaxed environment, promoting eco-friendly sustainability within the hostel premises.

Our hostel infrastructure includes numerous amenities to ensure a comfortable and productive stay. These include a 24-hour power supply, cold and hot water availability, Wi-Fi connectivity, a clean and hygienic environment, spacious and comfortable rooms, clean toilets, periodic disinfection of buildings, messes with dedicated staff, a nutritious menu with variety, laundry support, activity rooms, TV rooms, indoor and outdoor sports facilities, state-of-the-art floodlights on the grounds, a well-equipped gym, 24-hour security, medical facilities, and much more.

I wish you all outstanding academic success and career progression. Together, let's create a supportive and thriving community that fosters growth, learning, and mutual respect.

Prof. (Dr.) Rajesh Kumar Bhagat

Chief Warden

MESSAGE FROM THE GIRL'S HOSTEL WARDEN

Dear students and Parents,

With great pleasure, I extend a warm welcome to you at Sarojini Girls Hostel, MIET, a home away from home where you may feel secure, at ease, and supported while you pursue your academic and personal goals. In my role as the hostel warden, it is my goal to make sure that your stay is both pleasurable and beneficial to your general growth.



Your well-being is our priority here, and we work hard to provide a welcoming environment where you may flourish. You can always count on our committed team to take care of any requirements or problems you may have, so you may live in harmony. We maintain strict standards for discipline, safety, and cleanliness to provide a welcoming environment that promotes learning and personal development. Every student should feel appreciated and respected in our welcoming and encouraging environment, which is our goal at the hostel. We support an environment of collaboration, respect for one another, and cross-cultural learning to enhance your educational experience. To build a feeling of community and improve your college experience, we routinely plan events, workshops, and extracurricular activities. We always strive to enhance our offerings, so we always appreciate hearing from you with comments.

Please feel free to reach out to me or any member of our hostel staff with any queries, critiques, or requirements. We intend to make sure your time with us is one of the most fulfilling and memorable experiences of your college career.

I wish you an abundant and pleasant upcoming college year!

Regards

Preeti Singh

Assistant Professor (Electrical Engineering)

Faculty Warden, Sarojini Girls Hostel

HOSTEL RULES & REGULATIONS

Usually, student housing is a College-provided facility, hence **it cannot be considered a right**. The Management is free to approve or refuse a student access to the hostel without giving any justification at all.

1. ELIMINATION OF RAGGING:

Although the College promotes open communication, harmonious living and working environments, and free interaction among students, any kind of ragging is prohibited. Any student seen engaging in ragging will be expelled from the hostel right away and face disciplinary action, which might lead to their expulsion from the institution as well. It should be mentioned that ragging, in any form, is now a crime under directions from the Honorable Supreme Court. The College administration is required by law to notify any instances of ragging to the police so that the authorities can take the proper legal action. The country's Supreme Court has ruled that it is illegal to rag any junior or new student.

The college's management wants its residents to think of the hostel as their place of residence. It requires all hostellers to act as they would in their own homes. In the Hostel or on campus, students from all over the nation live peacefully as sisters and brothers without any issues.

The Boy's Hostels are as under:-

- Sarojini Boy's Hostel-1 (SBH)
- New Boy's Hostel-2 (NBH)

The Girls' Hostels are as under:-

- Sarojini Girl's Hostel-1 (SGH)

2. FACILITIES:

The college provides the following facilities to the Hostellers.

Single/ Double/ Triple Occupancy Non-AC Rooms*

- Bed, Table, Chair and Almirah
- Cooler (Chargeable)
- Electricity
- RO Water
- Hot water for bathing in winters
- Internet facility

- Mess
- Gymnasium
- Medical/ Ambulance
- Canteen

3. EMPANELLED HOSPITALS:

We're pleased to announce that Subharti, Rita, and Sirohi Hospitals are now part of our network, providing healthcare services to students residing in our hostels."

Important Emergency Nos.:

a) D.M. Office	:	0121-2640166, 0121-2642232
b) SHO, Jani	:	100, 9454403979
c) PCR	:	112
d) Fire Station	:	101, 7839864839
e) Fire Safety Officer	:	9454418754
f) Civil Hospital	:	0121-2404850, 0121-2763647
g) Subharti Hospital	:	096390 10313
h) Rita Hospital	:	099270 73377
i) Sirohi Hospital	:	080579 07150
j) Ambulance Service	:	9927032445
k) Hostel Emergency nos.	:	Girls - 9718663712, 9837102999 Boys –9456037760, 8006339230 7409597509, 8859553411

4. ADMISSION:

By the deadline, students who wish to live in a hostel must submit an application using the (H-34) form, which has to be properly signed by their parents. Application forms that are not complete will be canceled.

Once the application is accepted in principle, the student will then approach the accounts office and deposit the required fee. Duly filled application form complete in all aspects should be submitted to the Warden.

Students already staying in the hostel do not get allotment for the next academic session unless an application is submitted for re-allotment on the prescribed application form (H-35).

Note: Ex-students are not allowed to reside in the hostel.

5. REGISTRATION:

Only those applicants who have deposited the fee will be registered and names will be included in the seniority list which will be prepared based on the date of fee deposit. Existing hostellers who do not register themselves will lose their preference and treated as fresh applicants for allotment.

6. SENIORITY:

Two seniority lists shall be maintained by the hostel committee.

Old/ Senior Students/ Residents:

- **List 1:** Old students are required to reapply before the end of the current academic year. Registration will only be confirmed upon submission of the application along with full hostel fee payment in advance. Failure to deposit the fee within the specified timeframe may result in the allocation of hostel accommodations based on availability.
- **List 2:** New/ Fresh Students/ Applicants – As per admission.

7. CRITERIA TO BE FOLLOWED FOR HOSTEL ALLOTMENT:

- The hostel will assign rooms based on the students' first come, first served.
- No requests for particular rooms will be taken into consideration.
- However, the request for a choice of roommate may be considered only after approval of the committee.
- Room once allotted shall not be changed for whatever reason it may be. The Hostel Management Committee has laid down the following criteria for the allotment of rooms.

NOTE: No hostel accommodation will be allotted to the following:

- Students involved in indiscipline cases of any nature in the past.
- Students with Ex-student status.
- Students whose class attendance was below 75% while staying in the hostel during the preceding academic year.

Room Allotment Procedure:

- Check room availability in the respective hostel warden's office & obtain an availability slip.
- Deposit the full fee in the accounts department and obtain a receipt. Submit the fee receipt to the warden's office to complete the allotment.

8. MEDICAL:

- Students are compulsorily required to submit a medical certificate from a qualified registered Doctor. Students are also required to get vaccinated against Covid & Hepatitis B” and must submit a certificate at the time of admission.
- In case a hosteller becomes seriously ill, his/ her parents/ guardians are informed over the telephone. If required the student is taken to the Hospital by Ambulance, given treatment or hospitalized for immediate treatment. All expenditures incurred on medical treatment of the student will be borne by the parents.
- A Qualified Doctor timely remains available at the college’s medical room.

Code of Conduct:

Hostellers will follow and strictly adhere to the rules prescribed by the Hostel Management Committee. Non-adherence to the rules will invite expulsion from the hostel without any fee refund.

Inventory Rule:

Items issued to hostellers in the room shall be checked by the warden before the students vacate the rooms at the end of the year. Students shall be required to pay for any damages caused to the issued items or fixtures.

9. Instructions for Hostellers (Do's):-

- a) It is mandatory to submit an undertaking for anti-ragging and hostel rules at the time of applying for hostel allotment.
- b) Maintain strict discipline at all times and obey all written/ verbal instructions issued from time to time.

- c)** Read the notices on the notice boards daily and follow the instructions meticulously. Ignorance of orders/ instructions will not be accepted as an excuse.
- d)** Keep your rooms and surroundings clean.
- e)** Switch off the Lights, Fans, close windows & doors and lock the room before leaving.
- f)** Gate pass is a must while proceeding for home even when college closes for holidays/ semester breaks during academic days.
- g)** When leaving the hostel for a short period, kindly sign out in the register provided. Additionally, ensure to present your I-card at the college gate when entering or exiting the premises
- h)** Make an entry in the register kept with the Security personnel before proceeding to town on a visit or to your homes.
- i)** Return back to the hostel in time as notified from time to time.
- j)** Report to the Hostel Warden in case of self-sickness or any other hostel inmate.
- k)** Immediately report to Chief Warden/ Warden/ Security in case any damage to property is noticed.
- l)** Make use of the available facilities as per laid down timings strictly.
- m)** Follow the meal timings strictly as laid down from time to time.
- n)** Dispose of the waste in the dustbins only, provided for this purpose.
- o)** Ensure the safety of items/ equipment provided in the hostel or mess.
- p)** Introducing Automated Clothing Machines now accessible in all hostels, offering convenient mobile app payment options
- q)** Shall use bathroom or toilet fittings properly and shall not cause any damage to it.
- r)** Avoid wastage of water, and electricity and should close the water taps immediately after use.
- s)** Avoid wastage of food in the mess, take in small quantities any number of times as per requirement.
- t)** Proper dress code (casual dress) should be adhered to during their stay in the hostel after college hours by the inmates of both Boys' & Girls' Hostels.
- u)** Students will have to vacate their rooms within two days after their examinations are over.

- v) Students should carry their hostel identity cards while moving in/out to/from campus/ hostel.
- w) Students, if desired, may celebrate any function (Birthday etc.) in the dining hall between 4:30 pm to 5:30 p.m. (at tea time) or in the college canteen before 6 p.m. with the permission of the warden. In any case, students are not allowed to celebrate any function in their rooms.

10. Instructions for Hostellers (Don'ts):-

- a) Stay in the hostel rooms during classes / academic hours.
- b) Leave the hostel premises without permission.
- c) Use of a Heater, Immersion Rod, Electric Press, or any other electrical appliance of high current consumption is not allowed. If found using, the item will be confiscated and an applicable fine will be imposed.
- d) Take any visitor, relative, friend, outside student, or day scholar to the hostel.
- e) Bring any item of mess such as food, plate, tumbler or spoon to your room from the mess.
- f) Leave the room unlocked or unattended. **College authorities shall not be responsible for any losses.**
- g) Remove furniture or any other item from other rooms.
- h) Keep any valuables or cash in the room. **College authorities shall not be responsible for any losses.**
- i) Cook any type of meal in the room.
- j) Play loud music.
- k) Disturb other students in the hostel.
- l) Play cards or gamble or any other undesirable act in the room.
- m) Chewing of Pan, Tobacco, Gutka or smoking of Bidi/ Cigarettes in the hostel/ campus.
- n) Students are strictly forbidden from consuming alcohol, drugs, cigarettes, tobacco products, or any other intoxicants inside the campus or entering the campus after consuming the same. Any student found consuming such things or in a drunken state on campus will render himself/ herself liable for strict disciplinary action, including expulsion/ rustication from the Hostel/ College.
- o) Bring any food to the room from the mess unless permitted to do so in case of sickness etc.

- p)** Keep the computer in the room without written permission from the Director.
College authorities shall not be responsible for any loss or damage even if permission is granted.
- q)** Get involved in the ragging of freshers or other students. Defaulters shall invite disciplinary action including expulsion from the hostel/college without any fee refund. Ragging is an offense and punishable in accordance with the ruling of the country's Apex Court.
- r)** Students are strictly forbidden to keep any kind of firearms (even if it is a licensed one), fireworks, or weapons (knives, etc.) in the campus.
- s)** Play Holi with color, water, or mud and burst crackers in the hostel premises during Holi & Diwali respectively.
- t)** Park the two-wheelers in the Hostel Campus without necessary permission.
- u)** Allow or permit day scholars inside their rooms.
- v)** Students of the opposite sex are NOT permitted to enter the Hostel/ Mess.
- w)** Misuse of electricity by the hosteller will be fined as per applicable charges.

11. Rule for Out Pass:

Every hosteller must seek the Warden/ Chief Warden's permission in the form of an Out Pass / Leave Form for leaving the campus hostel during the period when the college is functioning. Out Pass / Leave Form must be shown to the Security Staff while going out or returning to the campus. Hostellers must follow the below timings for signing the Out Passes / Leave Forms:

Hostel	Summer (Apr to Sep)	Winter (Oct to Mar)
Girls' Hostel	07:00 p.m.	06:30 p.m.
Boys' Hostel	09:00 p.m.	08:30 p.m.

12. Hostel Attendance Timings:

Boy's Hostel:

9:00 p.m. to 10:00 p.m. (I Year) & 09:30 p.m. to 10:30 p.m. (2nd Year & above) during winters & 09:30 p.m. to 10:30 p.m. (I Year & above) during summers or as notified by the Chief Warden.

Girl's Hostel:

6:30 p.m. to 07:00 p.m. during winter & 06:30 p.m. to 07:00 p.m. during summer or as notified by the Chief Warden.

Important Note: -After college and hostel attendance timings no one is allowed to leave the hostel premises without taking prior permission from the warden followed by gate pass entry at the hostel and college registers maintained by the college guards. If any student does not do so, he/she will be held responsible for any mishappening.

13. Hostel In & Out Timings

Boys' Hostel

<u>SUMMER TIMINGS</u>	
FIRST OUT TIME	LAST IN TIME
05:30 AM (From 1st April to 30th September)	09:30 PM (From 1st April to 30th September)
<u>WINTER TIMINGS</u>	
FIRST OUT TIME	LAST IN TIME
06:00 AM (From 1st October to 31st March)	09:00 PM (From 1st October to 31st March)

Girls' Hostel

<u>SUMMER TIMINGS</u>	
FIRST OUT TIME	LAST IN TIME
06:30 AM (From 1 st April to 30 th September)	07:00 PM (From 1 st April to 30 th September)
<u>WINTER TIMINGS</u>	
FIRST OUT TIME	LAST IN TIME
07:00 AM (From 1 st October to 31 st March)	06:30 PM (From 1 st October to 31 st March)

Expulsion from the Hostel & Mess:

In case the college authorities are of the opinion that the conduct of any student is not up to the mark as expected, the student shall be immediately expelled from the hostel without any fee refund and disciplinary action will be initiated.

14. Hostel Mess Rules:

The Mess facility for students is managed by the Mess Contractor in collaboration with the Mess Committee, consisting of hosteller students. The Mess Committee oversees the quality of food served, and the menu selection, and ensures hygienic standards. The college facilitates payments to the Mess Contractor on behalf of hosteller students.

Breakfast, Lunch, Evening Tea & Snacks, and Dinner will be provided in the mess at the stipulated time. The mess will be closed during Holi / Diwali Holidays & Summer/ Winter vacations and **NO REFUNDS ARE PERMISSIBLE.**

Boys' Hostel

Mess Timings for Working Days:

Morning Breakfast	:	07:45 am – 08:55 am
Lunch	:	12:30 pm – 01:30 pm
Evening Snacks	:	05:00 pm – 05:30 pm
Dinner	:	07:30 pm – 09:00 pm

Girls' Hostel

Mess Timings for Working Days:

Morning Breakfast	: 08:00 am – 08:55 am
Lunch	: 12:30 pm – 01:30 pm
Evening Snacks	: 05:00 pm – 06:00 pm
Dinner	: 08:00 pm – 09:00 pm

The following norms shall be strictly adhered to:-

- 1) No utensils/food is allowed to be taken outside the mess. Defaulters will be fined Rs. 500/-.
- 2) If any Hostler allows a day scholar to stay in his room, he will be fined Rs. 1000/- & his allotment will be canceled. The concerned day scholar will also be fined Rs. 1000/-.
- 3) Drinking liquor on the hostel campus is strictly prohibited. Anyone found indulging in drinking will be expelled from the hostel along with a fine of Rs. 5000/-. He may also be expelled/ rusticated from college after a proper inquiry by SIC.
- 4) No mess-offs are allowed for whatsoever reason it may be.
- 5) Students will maintain discipline at meal timings and follow the mess manners.
- 6) Students shall form and follow a queue at the food counters.
- 7) Hostlers are expected to follow table manners.
- 8) Students are not allowed to enter the kitchen/ cooking areas.
- 9) Students will not get into an argument with mess staff/contractors for any reason whatsoever.
- 10) Complaints if any are to be reported to the Warden/ Chief Warden.

15. HOSTEL FEE STRUCTURE FOR THE SESSION 2024-25 :

Visit the below link for the Fee Structure:

<https://www.miet.ac.in/fee-structure.php>

15.1 HOSTEL FEE REFUND RULES:
Hostel Fee Refund Policy for new entrants of the college

Sl. No	Conditions	Refund Policy	Clause No.
01	Student vacates hostel within 7 days of hostel allotment due to withdrawal or discomfort.	Hostel Charges & Mess Charges will be refunded after proportionate deduction (minimum one month) and Rs. 500/- processing fee. Registration charges are non-refundable.	H-1
02	Student vacates the hostel after 7 days from hostel allotment.	Hostel Charges non-refundable. Only Mess charges for unutilized months (minimum one month) refunded minus Rs. 500/- processing fee. Hostel Security Money (if any) refunded after course completion.	H-2

Hostel Fee Refund Policy for the students of 2nd year onwards (Existing students):

Sl. No	Conditions	Refund Policy	Clause No.
01	Existing student vacates hostel after completing last practical / theory exam of even semester. Next day is new hostel session. Student withdraws within 7 days of hostel allotment.	Hostel Charges & Mess Charges refunded after proportionate deduction (minimum one month) and Rs. 500/- as processing fee. Hostel Security Money (if any) refunded after course completion.	H-3
02	Existing student vacates hostel after 7 days of hostel allotment.	Hostel Charges non-refundable. Only Mess charges for unutilized months (minimum one month) refunded minus Rs 500/- processing fee. Hostel Security Money (if any) refunded after course completion.	H-4
03	Existing students vacate due to declared fail in previous year result announced late.	Hostel Charges non-refundable. Only Mess charges for unutilized months (minimum one month) refunded minus Rs. 500/- processing fee.	H-5

Sl. No .	Conditions	Refund Policy	Clause No.
04	Student opts for hostel mid-session or later months and subsequently withdraws.	Hostel charges will be applied from the beginning of the session. Mess charges will be applicable from the month of occupancy. On withdrawal, Hostel Charges non-refundable. only unutilized Mess charges (minimum one month) will be refunded after deducting Rs. 500/- as processing fee.	H-6
05	Student vacates due to genuine medical reasons (Supporting documents to be verified by concerned wardens & recommended by Chief Hostel Warden).	Hostel Charges non-refundable. Only Mess charges for unutilized months (minimum one month) refunded minus Rs. 500/- processing fee. Hostel Security Money (if any) refunded after course completion.	H-7
06	Student expelled / terminated for disciplinary or technical reasons.	Hostel charges non-refundable. Mess charges for unutilized months refunded. Hostel Security money refunded (at Committee's discretion). Registration charges non-refundable.	H-8
In case of financial Losses, Hostel Security money may be forfeited. Also student will have to comply with any punishment that is imposed either in terms of financial or academic.			

Common conditions for refund of Hostel Fee to all Hostellers (New & Existing students)

S. No .	Act of Indiscipline	First Time	Second Time	Third / Subsequent Time
1	Being in possession of any banned material like drugs or any other toxic substance	Expulsion from the hostel without any refund of hostel charges		
2	Being in possession of / or under the influence of liquor	Information to Parents & max fine of Rs. 5000/-	Expulsion from the hostel without any refund of hostel charges	
3	Staying in the hostel during class hours without the permission of the Warden/ HOD/ Authority	Information to Parents/ guardian & fine of Rs. 200/-, information to concerned HOD	Information to Parents/ guardian & fine of Rs. 500/-; information to the concerned HOD	Information to Parents / guardian & fine of Rs.1000/-; information to concerned HOD
4	Absence from hostel room beyond permissible hours.	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ Guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000 / -
5	Overnight absence from the hostel without any prior Information/ permission.	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents / guardian & fine of Rs. 600 / -	Information to Parents/ guardian & fine of Rs. 1200 / -
6	Overstayed beyond the sanctioned leave period without permission	Information to Parents/ guardian & fine of Rs. 100 / -	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 500 / -
7	In case of default to mark night attendance	Information to Parents/guardians & fine of Rs. 100 / -	Information to Parents/guardians & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 500/-
8	Light and fan left ON when a room is locked.	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000 / -
9	Improper installation of Desert Cooler	Information to Parents / Guardians & fine of Rs. 1000/- each time		
10	Taking meals to the student room (from the mess or outside) without permission	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000 / -

11	Ordering & consuming outside non-veg meal	Information to Parents/ guardian & fine of Rs. 200 / -	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000 / -
12	Not being in Proper dress	Information to Parents/ guardian & Warning	Information to Parents/ guardian & Warning	Information to Parents/guardians & fine of Rs. 200/- each time
13	Not in possession of Hostel ID card at the time of entry/exit from/to Hostel/Campus	Information to Parents/guardians & fine of Rs.200/ - each time		
14	Smoking	Information to Parents/guardians & fine of Rs.200/ -	Information to Parents/ guardian & Max. fine of Rs. 1000/- for each subsequent occurrence	
15	Usage of loud sound system.	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ Guardian & fine of Rs. 500 / -	Information to Parents/ guardian & fine of Rs. 1000/-
16	Usage of any component (hardware/software) affecting the operation of the network (confiscation of gadget in addition to fine)	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 2000/-
17	Usage of unauthorized Electrical Appliances like Iron, Kettle, Heater, Immersion Rod, Electric Blanket and any gadgets (confiscation of gadgets in addition to the fine)	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ guardian & fine of Rs. 500/ -	Information to Parents/ guardian & fine of Rs. 1000/-
18	Birthday celebrations in a rowdy/indecent manner (Fine is applicable on each individual present).	Information to Parents / Guardian & fine of Rs. 500/-	Information to Parents/Guardian & fine of Rs. 1000/-	Information to Parents/Guardian & fine of Rs. 2000/-
19	Stay of any unauthorized person in the room without prior permission.	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 2000/-
20	Forming a group for any reason and/or approaching the Faculty Residence / Academic Blocks in a Group or Groups of any kind and in any manner	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ guardian & fine of Rs. 500 / -	Information to Parents/ guardian & Refer to SIC

21	Abusing each other without any physical harm (per student)	Information to Parents/ guardian & fine of Rs. 300/-	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-
22	Physical entanglement or similar act without injury (per student)	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs.2000/-
23	Physical assault with injury	Information to Parents/guardians & Refer to SIC		
24	Entry of Day scholar in Hostel without permission	Information to Parents/ guardian & fine of Rs. 200/-	Information to Parents/ guardian & fine of Rs. 500/-	Information to Parents/ guardian & fine of Rs. 1000/-
25	Playing colours in campus	Information to Parents / Guardian & fine of Rs. 200/- for each offence		
26	Bursting crackers in campus	Information to Parents/ guardian & fine of Rs. 1000/-	Information to Parents/ guardian & fine of Rs. 3000/-	Information to Parents/ guardian & fine of Rs. 5000/-
27	Damage of College property	Information to Parents / guardian & fine equal to double the cost of damage each time		
28	Breaking of Lock	Information to Parents / guardian & Fine of Rs. 200/- for Normal Lock & Rs. 500/- for Almirah Lock each time		
29	Keeping furniture like Chair etc. in Balcony/Open Area/Under Cooler	Information to Parents / guardian & Fine of Rs. 200/- each time		
30	Involvement in any type of indiscipline activity / Creating unrest in hostel	Information to Parents / guardian & Fine up to INR 10000/- or expulsion from hostel without any fee refund or both		

Punitive Actions/ Amount of Penalty in repetition of offense (s)

Note: The above punitive actions are indicative and not exhaustive. The CDC / Proctor / Investigation committee reserves right to alter / scale the punitive actions as per the seriousness of the offence.

15.2. Late Admissions: Students who join the Hostel late will be charged dues from the month of joining.

- Hostel authorities do not take any responsibility, legal or financial, for any injury caused to a hosteller in any accidental mishap.
- Electric supply to the hostels will be provided only when the same is available from PVNL (Paschimanchal Vidyut Vitran Nigam Limited).
- The college authorities can change or modify the hostel rules at any point of time by notifying such changes.



MEERUT INSTITUTE OF ENGINEERING & TECHNOLOGY, MEERUT

Hostel Allotment Undertaking by Parent & Student

(To be submitted in Duplicate)

I, Mr. / Ms.; Father/mother of Mr. / Ms
..... Admission No.....,

CONFIRM that I have read and understood the following rules, regulations and instructions of the hostel and undertake the following:

The hostel is meant to be a home away from home for students. The inmates of the hostel are expected to be mutually friendly and co-operative with their fellow students, guests and visitors. They shall maintain proper discipline; observe hostel and mess rules and timings enforced from time to time.

Eradication of Ragging: Ragging is Strictly Prohibited. Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not be in the ordinary course, willing to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging he/she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished with a Jail term of six months to 10 years & fine up to Rs. 50,000/-

A student seeking admission to the hostel shall have to submit another affidavit along with her/his application for hostel accommodation that she/he is aware of the ragging law in this regard and agrees to abide by the punishment meted out if he/she is found guilty of ragging and/or abetting ragging. (AICTE Requirement)

16. MEDICAL FACILITIES

Impanelled Hospitals: Subharti, Rita, and Sirohi Hospitals have been impanelled to provide health services to the students staying in hostels.

Important Emergency Nos.

- 1) Fire : 101
- 2) Police : 100
- 3) Hospital : Subharti Hospital (096390 10313)
Sirohi Hospital (080579 07150)
Rita Hospital (099270 73377)

However, the Doctor is available in campus during working days from 4:30 PM to 5:30 PM

17. FORMALITIES TO BE COMPLETED BEFORE JOINING THE HOSTEL

- 1) To avail of hostel accommodation, a student (fresher) has to register his/her name in the hostel by applying the prescribed format. The following documents are required to be submitted along with the application:-
 - a. Declaration by the parents
 - b. Anti-ragging affidavit by self & parents.
 - c. Latest photographs of self, father, mother and the Local Guardians (not older than 6 months).
- 2) To continue in the hostel in 2nd and subsequent years (re-admission), students have to submit separate applications in the prescribed format along with a declaration & Anti-ragging affidavit by self & parents.
- 3) An authority letter from the parent, indicating two names and addresses (with their photographs and telephone numbers), who would act as the local guardians. ***Please note that only those persons who are employed and live in a family environment will be allowed to become local guardians. No student will be allowed to become a local guardian of another student. These rules will be strictly adhered to by the Hostel Wardens.***
- 4) A certificate from the local guardians stating to accept the responsibility for the hosteller student and permitting the student to stay with him/her during sickness must be signed by the student and his/her parents as well.

- 5) Parents' contact numbers are to be available in the hostel to contact them in case of any emergency or any other requirement. Any change in contact number should be informed without any delay to the Hostel Wardens.

18. ADMISSION:

New students taking admission in the first year shall be allotted hostel accommodation on a first come first serve basis.

For allotment of hostel accommodation for old students, a merit list will be prepared with the following criteria. (a)% of class attendance in the college

- a. % of attendance in the hostel
- b. % of marks in odd semester
- c. Degree of involvement in indiscipline activities, if any

Students shall be given preference to get the hostel room as per his/her choice according to merit

NOTE: *No hostel accommodation will be allotted to the following:*

- 1) Students involved in severe indiscipline cases of any nature in the past. In case of failure and/or detained in the previous year.
- 2) Generally, hostel allotment is done for a period of 10 months from August to May, however, under certain unavoidable circumstances this period may get shifted but the duration shall remain 10 months only. Hostel shall be allotted on payment of full fee, once allotment is done, no change of room or cancellation is permitted, in emergency cases if the hostel is vacated by any student, only messing and laundry charges shall be refunded, also no refund is made in case any student is asked to vacate the hostel on disciplinary grounds.
- 3) All the Hostellers should always carry their valid Identity Cards issued by the Institute while exiting/entering the Hostel / Campus (Showing the I- Card image in Mobile is invalid).
- 4) Residents of both Boys' & Girls' Hostels shall not go out of Hostels in shorts during college hours.
- 5) Hostel rooms are equipped with furniture and fittings of appliances. Students occupying the room will sign for the receipt of items in the Inventory Register. She/he will be responsible for handing over the items in their original

serviceable condition to hostel authorities while leaving the rooms at the close of the academic session.

- 6)** Rough handling of dining hall furniture, room furniture, or any furniture/property or fittings of the hostel is strictly forbidden. If any individual or group is identified to have caused the damage, double the cost of the damaged property will be recovered from her/him/group. Repeated acts of causing loss to the hostel property will result in expulsion from the hostel.
- 7)** In case of damage to the College or Hostel Property in common areas if the actual student is not identified then all the students staying in the area shall have to bear double the cost of damage.
- 8)** The hostellers themselves are personally responsible for safeguarding their belongings. They are advised not to keep large amounts of cash or valuables like gold rings, costly wristwatches, etc., in their rooms. They should also take care of their wallets, Calculators, Cell Phones, Laptops, Computers, and Books. In case of theft, damage, or loss of any item, the hostel authorities/institute will not be responsible in any way. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good-quality locks.
- 9)** The hostellers are neither allowed to keep private electrical equipment nor tamper with electrical fittings provided in rooms. Unauthorized possession will lead to confiscation of the goods.
- 10)** Smoking, gambling in any form such as Playing Cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the hostel but also be rusticated from the institute.
- 11)** The institute timings are 9.00 am to 4.50 pm. Students are not allowed to stay in the hostel during class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases, they should obtain the permission of the HOD/Dean/Director and communicate the information to the Warden in writing.
- 12)** Inmates of the Hostel can use their personal desert coolers by submitting the undertaking and paying the applicable charges.

13) Use of any electrical appliances except table lamp and mobile charger, is prohibited.

14) Lights and Fans should be switched off when no one is there in the room, also room lights shall remain off between 11:00 p.m. to 05:00 a.m., however, if any student wants to study late hours, he/she can do so during the study room or use table lamp. The power supply shall not be available during class hours.

19. MESS:

It is mandatory for students residing in the Hostel to join the mess attached to the hostel. Hostellers are required to dine in the dining hall. No hosteller is permitted to take food in the room except for those reported sick with prior permission of the hostel warden. Indoor cooking including making of tea/coffee/noodles in the rooms is strictly prohibited. The hostellers shall not waste food, electricity & water.

Wastage of food is a national loss.

Mess timings are as below:

Boys' Hostel

Morning Breakfast	7:30 am – 08:55 am
Lunch	12:30 pm – 01:30 pm
Evening Snacks	05:00 pm – 05:30 pm
Dinner	7:30 pm – 09:00 pm

Girls' Hostel

Morning Breakfast	8:00 am – 08:55 am
Lunch	12:30 pm – 01:30 pm
Evening Snacks	05:00 pm – 06:00 pm
Dinner	8:00pm – 09:00 pm

1) Students, if desire, may celebrate any function (Birthday etc.) in the dining hall between 4.30 p.m. to 5.30 p.m. (at tea time) or in the college canteen before 6 p.m. Under any circumstances, students will not celebrate any function in their rooms.

2) If a hosteller needs to stay out/leave the hostel after night roll call due to any reason, he/she has to obtain prior written permission from the Warden with a

request from the parent for the same, also if a hosteller wants to leave the hostel on class days (Monday to Friday), prior written permission of department HOD must be obtained. In any case leaving the hostel without obtaining prior written permission shall lead to disciplinary action including Fine & Expulsion from the hostel without any fee refund.

20. ATTENDANCE:

All students will report for the Roll Call every day as per prescribed timings by the Wardens. The roll call timings shall be as below:

Girls Hostel: 7:00 PM -7:30 PM (summers) & 6:00 PM – 6.30 PM (winters)

Boys Hostel: 09:00 PM-9:30 PM (for 1st year students) & 09:30 PM – 10:00PM (for 2nd year & above) during winters & 09:00 p.m. to 10:00 p.m. (I Year & above) during summers or as notified by the Chief Warden as per the season/circumstances.

The last in-time of the Girls Hostel is 6:30 PM (winters) and 7:00 PM (summers).

The last in-time of the Boys Hostel is 9:00 PM (winters) and 9:30 PM (summers).

- 1) No student shall remain absent from the hostel during the night unless she/he has obtained a night-out pass from the hostel warden. Night-out permission to hostellers will be given on weekends only if the request of the inmate has the prior approval of the parents.
- 2) While going out of the Hostel for any work or on leave the students' should make an entry in the daily in-out register or leave register kept at the Hostel Guard Room in his/her handwriting and carry I Card along.
- 3) If any hosteller leaves the hostel without prior permission or remains absent continuously for more than a month, he/she will automatically forfeit the right to stay in a hostel.
- 4) Students are required to attend weddings, and other social functions, and going outstation will require permission from the hostel Wardens, subject to receipt of a written request for the same from parents of the student.
- 5) All students shall compulsorily proceed on leave during Holi, Diwali & Semester Breaks as per the academic calendar, no student shall be allowed to stay in Hostel during this period. Students should close all

doors/windows and switch off the lights/fans in their rooms before leaving for home.

- 6)** Students having any Chronic/Communicable disease are not allowed to stay in a hostel. Hostellers falling sick or feeling symptoms of sickness should report to the hostel warden for transportation to the hospital. 24-hour Ambulance Service is available on the campus.
- 7)** Parents/Guardians/Visitors can meet their ward in the visitor's room with the permission of the hostel warden before 7.00 pm. No Parent/Guardian/Visitor is allowed to stay or visit students in their living rooms.
- 8)** Discussion on politics and religion is forbidden in the hostel & mess.
- 9)** No notice will be displayed by hostel inmates in the hostel notice board without the countersignature of the hostel warden.
- 10)** Taking part directly/indirectly in any movement or agitation or strike of students in the institute for any reason whatsoever will attract punishment, rustication or expulsion, which in the opinion of the Management/Director is subversive to the discipline of the institute.
- 11)** The Institute/Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against them. The hostel rooms are subject to inspection by the Institute/Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons and other banned items etc., are kept in the room.
- 12)** Day scholar students are not allowed to enter the hostels, also hosteller students are not allowed to visit each other's rooms.
- 13)** Hostellers are advised to keep a minimum amount of cash with them to avoid theft. They can make use of the ATM facilities at the time of needs.
- 14)** Hostel authorities do not take any responsibility, legal or financial, for any injury caused to a boarder in any accidental mishap.
- 15)** Parents are advised to keep in constant touch with Institute/Hostel authorities regarding the performances of their wards and advise them to be sincere in their studies. Indiscipline of any kind including quarreling & fighting etc. in the hostel premises will be penalized. Habitual offenders of

fighting & quarreling will be expelled from the hostel without a refund of hostel charges.

- 16) Parents shall be responsible for any act of indiscipline by their ward and shall extend full cooperation to college authorities for correction of their ward including fine, punishment, and expulsion from the hostel. Hostel Staff can communicate with the parents to report any issue concerning their ward.
- 17) Hostel allotment is provisional, the hostel management committee reserves the right to change the room or cancel the allotment without any prior notification by refunding the hostel charges on a prorated basis.
- 18) College authorities can change or modify the hostel rules by notifying such changes.
- 19) Above mentioned rules have come into force with effect from 01.05.2024.

In addition to the above, if my ward is found violating college/hostel rules, or involved in any ragging or indiscipline activities, then the college or government authorities may take any disciplinary action including expulsion/rustication from the hostel/college (without refund of any fee) as they may feel appropriate and that will be binding to me.

Place: _____

Signature of the Parent

Date: _____

Mobile No.

(By the Student)

I, Mr. /Ms. _____, Admission No. _____
a resident of the hostel, CONFIRM that the signature affixed above is the signature
of my father/mother Mr./Ms._____. I have been
explained by my parents & have understood the consequences of violation of
college/hostel rules & regulations and indulging in any ragging/indiscipline or
associated activities.

I solemnly promise that I shall follow all rules of the college & hostel and NOT
indulge in any ragging/indiscipline or associated activities. I shall maintain the
decorum of the college& hostel both in action and words & would be liable to any
disciplinary action if found otherwise.

Place.....

Signature of the student

Dated.....

Mobile No.:

(Countersignature of the Warden)

*Legal Guardians only in case of parents not being alive.

***@After counter signature, one copy to be kept in the file of the student and the other to
be handed over to the student for his/her retention.***

ANTI RAGGING RULES & REGULATIONS

1. SPECIAL ADVISORY TO FRESHERS

- a) Freshers should not hesitate or feel shy of reporting any incidence of ragging either as a victim or as a witness.
- b) Freshers (particularly hostel freshers) should be moving in groups. They are advised to resist individual or collective attempts by seniors towards bullying or ragging. They are also advised to immediately report such incidents at the earliest.

S. No.	Name	Designation	Contact
1	Mr.	Convener	
2	Dr. GarimaGarg (Principal, Pharmacy)	Coordinator	9897721243
3	Dr. Honey Tomar (Chief Proctor)	Coordinator	8171890007
4	Dr. NidhiChaudhary (AS)	Coordinator	7618409922
5	Dr. Rajesh Kumar Bhagat (Chief Warden)	Coordinator	9650830507
6	Mr. Rocky Sachan (MBA)	Member	9310788999
7	Dr. AshimaKhaturia(BT)	Member	9411023950
8	Dr. SoniYadav (AS)	Member	7983599384
9	Mr. Ashok Kumar Rajput (EE)	Member	8279358269
10	Mr. R.P. Krishnan (ME)	Member	9718104455
11	Mr. DilipRawat (CE)	Member	9045536890
12	Dr. Asad Amir (CCS)	Member	9917543532
13	Mr. Shailendra Singh (CSE)	Member	8800228325
14	Mr. Avinash Kumar (BP)	Member	8077409257
15	Warden SBH	Member	9456037760

16	Warden NBH	Member	7409597509
17	Warden Girls hostel	Member	8317028626, 9837102999
18	Security In-charge	Member	9058323448

NOTE: Fresher's are advised to save these mobile numbers in their phones, for establishing contact with authorities in case of emergencies.

2. REGULATIONS / DIRECTIVE FOR BANNING RAGGING & ANTI-RAGGING MEASURES

(a) Terms of reference

- (i) Supreme Court Orders
- (ii) UGC Regulations and Guidelines

(b) Prohibition of Ragging

- (iii) Ragging within the College Campus including its Institutions/ Departments and hostel is strictly prohibited.
- (iv) Ragging in any form is also prohibited in the private lodges/ buildings where college students are staying.
- (v) Ragging in any form is prohibited in the hostel mess, Canteen, Cafeteria & Transport.
- (vi) No person including students /Staff/Faculty shall participate or abet or propagate ragging in any form.

2. Punishment

Ragging is a cognizable offence under the law and the punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent. It may include one or more of the following: -

- Cancellation of admission, suspension, rustication or expulsion from the university hostel.
- FIR with the police and arrest.
- Collective punishment may be imposed where involved persons are not identified.



MEERUT INSTITUTE OF ENGINEERING & TECHNOLOGY, MEERUT

HOSTEL ALLOTMENT DECLARATION BY THE STUDENT

I S/ O, D/ O (Father) and.....
(Mother) under programme_____ and Department of.....
..... having admission number..... at
MEERUT INSTITUTE OF ENGINEERING & TECHNOLOGY, MEERUT and who is a
permanent resident of
(Complete permanent postal address with telephone number) do hereby undertake
on this the (Day), of (Month), (Year), the
following:-

- 1) That, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
- 2) That I will present the original documents immediately upon demand by the concerned authorities of the College.
- 3) That I hereby promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the College (MIET), and also to follow the Code of Conduct prescribed for the Students of the College, as in force from time to time and subsequent changes/ modifications/ amendment made thereto. I acknowledge that, the College has the authority to take punitive actions against me for violation and/ or non-compliance of the same.
- 4) I have thoroughly gone through the college's HOSTEL RULE BOOKLET and I will abide by the same.
- 5) I, hereby declare that I will neither join in any coercive agitation/ strike to force the authorities of the College to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the MIET campus and/ or its Hostel premises.
- 6) I, hereby declare that, neither I will indulge, nor tolerate ragging in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.
- 7) I, hereby declare that shall be solely responsible for my involvement in any kind of undesirable/disciplinary activities outside the campus and shall be liable for

punishment as per the law of the land. I, further understand that the college shall in no way provide any support to me and will not be held responsible for any such action by me.

- 8) I, also declare that I am not suffering from any serious/ contagious ailment and/ or any psychiatric/psychological disorder.
- 9) I, hereby undertake to inform the College, about any changes in the information submitted by me, in the Application Form and any other documents, including changes in addresses and phone nos., from time to time.

Finally, I will give my free consent to sign this undertaking after carefully reading and understanding all the above-mentioned points.

Student's Left Hand Thumb Impression (below)



Date

Signature of Student:-

Place:-

Name of Student:-

DECLARATION BY PARENT / GUARDIAN

I (Mother / Father / Guardian) hereby fully endorse the above undertaking/ declaration given by my child/ ward. And I will endeavor to induce my child/ward to do his / her best to observe the above stated undertaking in words and spirit.

Place:

Date:

Signature of Mother / Father / Local Guardian

In case of Local Guardian please mention the following:-

Name of local Guardian:

Relationship with the Student:-

Address of the local Guardian:

Mobile no. / Telephone no. of the local Guardian:

Hostel Staff

Hostel Chief Warden:-Prof. (Dr.)Rajesh Kumar Bhagat

Details of Sarojini Girls Hostel (SGH)

S.no	Name	Designation	Contact no.
1	Ms. Preeti Singh	Hostel Incharge	9718663712,8317028626
2	Mrs. PoonamLakha	Warden	9837102999
3	Mrs. Seema	Asst. Warden	9389227096

Details of Sarojini Boys Hostel (SBH-1)

S.no	Name	Designation	Contact no.
1	Mr. SumitRana	Warden	9456037760
2	Mr. Prem Kishore Gautam	Warden	9897101143
3	Mr. Arun Kumar	Care Taker	8006339230

Details of New Boys Hostel (NBH-2)

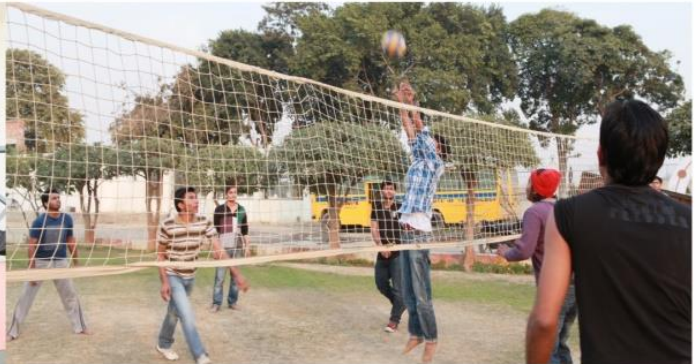
S.no	Name	Designation	Contact no.
1	Mr. AnkitChaudhary	Warden	7409597509
2	Mr. Pankaj Joshi	Asst. Warden	8859553411
3	Mr. Mohan Kumar	Care Taker	9540730440

Campus Director
Prof. (Dr) Sanjay Kumar Singh
M: 9871876762

Chief Hostel Warden
Prof. (Dr) Rajesh Kumar Bhagat
M 9650830507

(SBH) Sarojini Boys Hostel 1	(NBH) New Boys Hostel 2	(SGH) Sarojini Girls Hostel 3
Faculty Warden Mr. PremKishorGautam M 9897101143	Faculty Warden Mr. AnkitChoudhary M 7409597509	Faculty Warden Ms. Preeti Singh M 9718663712
Faculty Asst. Warden Mr. SumitRana M 9456037760	Faculty Asst. Warden Mr. Pankaj Joshi M 8859553411	Asst. Warden Mrs. PoonamLakha M 9837102999
Care Taker Mr. ArunGoswami M 8006867133	Care Taker Mr. Mohan Chauhan M 9540730440	Asst. Warden Mrs. SeemaTyagi M 9389227096

Hostel Life @ MIET





2024-25

NH-58, Bypass Road, Baghpat Crossing, Meerut 250 005, U.P., INDIA