

RECORD OF UTILIZATION OF CENTRAL FACILITY / LAB / CENTRE OF EXCELLENCE

A. Information about the Central Facility / Lab / Centre

1	Date	
2	Name of the Central Facility / Lab / Centre	
3	Location / Room No	
4	Brief Description of the Facility / Centre	
5	Grant / Funding Given By	
6	Funding Details	
7	Sanction Letter Reference No	
8	Sanction Letter Date	
9	Date of Establishment / Commencement	
10	Major Work	
11	Name of In-charge	
12	Designation / Dept	
13	Mobile No of In-charge	
14	Name of Co-coordinator	
15	Designation / Dept	
16	Mobile No of Co-coordinator	
17	Any Other Information	

B. UTILIZATION

B1. Activities / Events Conducted (Mention Nos. and Attach all relevant documents)

	FDP	Workshops / Training Programs	Seminar / Expert Talk	Awareness Program	Skill Learning Programs	Any other	TOTAL
For Students (School)							
For Students (ITI / Dip / UG / PG / PhD)							
For Teachers (School)							
For Faculty (ITI / Dip / UG / PG / PhD)							
Industry / Society (External)							
Any Other							
TOTAL							

B2. Projects / Research Projects / Funded Projects Undertaken (Internal, MIET)

(Mention Nos. and Attach all relevant documents)

Students Projects (UG)	Students Projects (PG / PhD)	Faculty Projects	Any other	TOTAL	Students / Faculty Projects (based on funding)		
					Fully Funded by this Lab / Centre	Partially Funded by this Lab / Centre	Not Funded by this Lab / Centre

B3. Consultancy / Industry Work (External, not of MIET) (Mention Nos. and Attach all relevant documents)

	Paid (Payment Received by this Lab / Centre)		Unpaid (No Payment Received by this Lab / Centre)		Funded (partial / full) by this Lab / Centre		Funded by Institute		Total		Remarks
	Nos.	Total Amount	Nos.	Total Amount	Nos.	Total Amount	Nos.	Total Amount	Nos.	Total Amount	
Industrial Consultancy											
Projects											
Collaborative Activities											

B4. Details of Outcome (Mention Nos. and Attach all relevant documents)

Publications	Patents	Copy-rights	Charts	Working Model	Mono-gram	MOUs	Proto-types	Study Material	Course / Program	Any other	TOTAL

B5. Awards / Recognitions (Mention Nos. and Attach all relevant documents)

	Dept Level	Institute Level	District Level	Zonal Level	State Level	National Level	International Level	
Awards / Recognitions								

B6. Contribution to various Stake-holders

1	Students / Alumni	
2	Teachers	
3	Institutes / Schools	
4	Industry	
5	Society	
6	Environment	
7	Energy	

Attachment (refer prescribed formats for list and attachments):

1. Foot-fall / Utilization Record (Photo-copy of IN-OUT / Entry Register)
2. Proposal, Grant / Funding Sanction Letter and Payment / Disbursement Details with Proof
3. List of Equipment / machines etc. with status of working, Stock Register and copy of Bills
4. All others (from S. No. B1 to B5) # List with details and attachments - as per prescribed formats.