

APPLICATION FOR PROJECT APPROVAL / FUNDING / LAB UTILIZATION

To :

Date :

Meerut Institute of Engineering and Technology, Meerut

Subject : Request for approval of proposed project / proposal

Dear Sir,

Please refer to the proposal / idea are as per following details :

1. Project / Proposal Submitted By : Student(s) / Faculty / Industry / Society /

2. Contact Details of Project / Proposal Submitted By :

S. No.	As	Name	Roll No / Designation	Branch & Sem / Department	Mobile	Email
1	PI					
2	Co-PI					
3						
4						
5						

3. Title of the Project / Proposal :

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4. Conduct Date(s) - if applicable :

5. Target Beneficiary :

6. Origin of Project / Motivation of Project :

7.

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8. Short Description :

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9. Purpose / Objectives :

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10. How is it beneficial to Society :

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11. How is it beneficial to Environment / Nature :

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12. Expected Outcome : Patent / Copyright / Publication /

13. Bill of Material (list of all the components needed) :

S. No.	Item Name	Item Specification	Quantity Required	Rate	Total Cost	In-house Availability (Yes / No)	If Available, Mention Lab Name // Remarks, if any
1							
2							
3							
4							
5							
6							
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18							

NOTE : Attach a separate list of all those components which are required to be purchased / procured (non-available items) with its image and link of online availability.

14. Requirement : Name of Major Machine / Equipment / Tools / Laboratories etc. to be used :

Name of the Lab	Room No	Dept.	Name of Major Machine / Equipment / Tools etc. to be used

15. Financial Aspects

Total Incurred Cost of Proposed Project / Proposal	Funding / Financial Assistance-ship (Mention Applicable Amount in respective cell)			
	Govt. Funding (Amt, if Yes)	Non-Govt. Funding (Amt, if Yes)	Self Contribution	Needed from MIET

16. Any Other Information : :

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We hereby undertake about the compliance of concerned rules which mainly include :

- Submission of progress report / project completion report
- Certificates (in case of participation in any activity / event)
- Submission of product or prototype developed (MIET will be the owner)
- Outcome in terms of publication / patent with MIET affiliation and acknowledgement etc.

Submitted for your approval (permission to proceed further for compliance of proposed work / issue of in-house available items / permission to use machines / tools / equipment etc. concerned and available in labs and procurement of non-available items etc.).

Name and Signature of Proposer :

Designation / Department :

OFFICE USE # REVIEW REPORT

To be submitted to : Research and Development Advisory Committee / AICTE IDEA Lab
 Any Other :

To be reviewed by : Research and Development Advisory Committee / AICTE IDEA Lab
 Any Other :

1	Title of Project			
2	Name of PI		Mobile	
3	Name of Co-PI		Mobile	
4	Date	Proposal Submission :	Review	

RECOMMENDATION

Permission is recommended / granted for (for compliance of proposed work)

- Issuing of all needed in-house Items
- Procurement of non-available items etc. (All / Costing Rs
- Permission to use machines / tools / equipment etc. of concerned labs (needed and available)
 Lab Names :
- Recommended Financial Support of Rs
- Any Other :

Reviewers :

Signature					
Name					
Date					

Financial Support from MIET

Major Head of Financial Support :

Total Project Cost	Total Funding needed from MIET	Recommended Amount (Rs)	Recommended By (Sign)	Approved Amount (Rs)	Approved By (Sign)	

Approval Remarks

Status : Approved / Not-approved /

Signature :

For A/c Use