

Dr. Ayush Srivastava
Assistant Registrar
Nodal Officer-Training & Placement



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Ref: AKTU/UIIC/2021/370

25th Feb' 2021

To
Directors/Principals
Colleges affiliated/associated to Dr. APJ Abdul Kalam Technical University Lucknow, Uttar Pradesh

Subject: **Regarding company NSMX (NS Matrix Services Pvt. Ltd.) hiring opportunity for MCA student of 2021 batch**

Dear Sir/Ma'am,

Please to inform you that as part of hiring process for MCA candidates of 2021 batch, company NSMX (NS Matrix Services Pvt. Ltd.) wish to invite the students of AKTU affiliated colleges for this drive. Please find invitation and link for the participation of students as per the details attached herewith (Annexure A). You are requested to kindly go through and encourage the students for registration latest by **27-Feb-2021**.

ERP Link: erp.aktu.ac.in

If you have any concern, you are requested to feel free to write at tnp.aktu@aktu.ac.in

With warm regards,

(Dr. Ayush Srivastava)
Assistant Registrar
Nodal Officer – Training & Placement

Copy to:

1. Registrar, AKTU, Lucknow
2. Finance Officer, AKTU, Lucknow
3. Controller of Examination, AKTU, Lucknow
4. Dean Student Welfare, AKTU, Lucknow
5. Media Prabhari, AKTU, Lucknow
6. Technical Officer, AKTU, Lucknow
7. In-charge Placements, AKTU, Lucknow
8. Staff Officer, Hon'ble Vice Chancellor for kind information

(Dr. Ayush Srivastava)

Campus Placements 2021	
Job Notification Form	
COMPANY OVERVIEW	
Name of the Company	NSMX (NS Matrix Services Pvt. Ltd.)
Website / Other source of Information	www.nsmatrix.com
Company Type	Service
Brief write-up on the Company (50 to 75 words)	<ul style="list-style-type: none"> NSMX (NS Matrix Services Pvt. Ltd.) is a New Delhi based growing company and was founded in year 2011. We are a technology driven company and provide IT Enable services to our dedicated US based market research client. What makes NSMX unique is our ability to help clients meet challenges. We help them enhancing productivity by ensuring the smooth work of business functions economically. And, our ability to conceptualize, architect and implement new and expanded proficiencies which allows our clients to transform legacy models to take their business to the next level. NSMX is a market research services and consulting company affianced in providing integrated solution to wide range of small, medium & large online market research companies seeking our services throughout the world. NSMX has established brand equity in the Market Research domain through the range of services provided to its client base and the domain knowledge of its professionals.
JOB PROFILE	
Job Designation	Profile 1 - Project Management Profile 2 – Data Processing & Tabulation Profile 3 – Quality Assurance
Job Description	JOB DESCRIPTION: <ul style="list-style-type: none"> First person of contact for client Direct interaction with clients - overseas clients in APAC, US or UK. Handles projects of moderate scope and high complexity or of broad scope and moderate complexity. Manage multiple projects / assignments for the clients using internal tools for pulling Sampling, sending invites and monitoring of statistics/quota. Responsible for meeting the delivery commitments w.r.t. Quality. Monitors progress against schedule and determines and takes remedial action as appropriate. Check and ensure consistency and accuracy of outputs prior to delivery Plans/manages projects directly related to policies or general business operations to meet specific objectives or general goals.
Job Location	New Delhi (Office Address – 952, Agarwal Metro Heights, Netaji Subhash Place, Pitampura, New Delhi – 110034)
Key Responsibilities:	Profile 1 - Project Management

	<p>Key Skills -</p> <ul style="list-style-type: none"> • Should have basic knowledge of IT, HTML • Client Comm Skills <p>Profile 2 – Data Processing & Tabulation</p> <p>Key Skills -</p> <ul style="list-style-type: none"> • Good Knowledge of MS Excel. • Knowledge of VBA Macros is a plus. • Knowledge of representation of data. <p>Profile 3 – Quality Assurance</p> <p>Key Skills -</p> <ul style="list-style-type: none"> • Good Communication Skills. • Inclination towards Quality. • Knowledge Quality tools will be an added advantage. <p>Role requirements:</p> <ul style="list-style-type: none"> • Quick learner • Strong verbal, written communication and active listening skills • Excellent organizational and interpersonal skills • Strong Microsoft Excel & PowerPoint skills • Ability to multi-task • Ability to handle tight deadlines • Ability to handle pressure situations • Ability to solve problems independently • Ability to learn and apply learning to new situations
Type of Recruitment	Regular after internship period
SALARY DETAILS	
Cost to Company (CTC)	<p>2.02 LPA</p> <p>Shortlisted candidates will be required to complete 3 months internship and there will be a consolidated stipend of Rs. 15000 after completion of the internship period. And after clearing evaluation parameters at the end of internship, successful candidates will be eligible for an annual CTC of Rs.2.02 Lakhs.</p>
Training Period	To complete 3 months internship
Salary / Stipend paid during training	Consolidated amount of Rs. 15000 after completion of 3 months training
Bond or Service Contract (If Yes, give details)	NA
SELECTION PROCESS	
Shortlist from Resumes	NA
Written Test (Technical / Aptitude)	Yes
Group Discussion	NA
Personal Interview	Yes (Technical & HR)

Minimum Number of Offers You intend to make	25
Eligible Department and Program	MCA Batch 2021
Specific Eligibility requirement (Please mention)	<ul style="list-style-type: none"> • Quick learner • Strong verbal, written communication and active listening skills • Excellent organizational and interpersonal skills • Strong Microsoft Excel & PowerPoint skills • Ability to multi-task • Ability to handle tight deadlines • Ability to handle pressure situations • Ability to solve problems independently • Ability to learn and apply learning to new situations
Date & Time of the Drive	Yet to be decided
Venue	Yet to be decided
Expected Joining (dd/mm/yyyy)	Yet to be decided