

# **miet**

**GROUP OF INSTITUTIONS**

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**MEERUT INSTITUTE OF ENGINEERING AND TECHNOLOGY,  
MEERUT**

**Internal Quality Assurance Cell (IQAC)**

**MEERUT INSTITUTE OF ENGINEERING AND TECHNOLOGY, MEERUT**

**Establishment and Monitoring of the Internal Quality Assurance Cell (IQAC)**

**Ref. No.: MIET-12/688/A**

**Date: 18.09.2018**

**Introduction**

Meerut Institute of Engineering and Technology (MIET) was established in 1997 as self financed Institute affiliated with state technical University of Uttar Pradesh. In the past 20 years, MIET has come up as Institute of repute, imparting quality education in the field of Engineering, Management, Pharmacy, Computer applications and allied sciences. In order to sustain quality at different levels, the Institute has been taking diverse measures. Internal audit/assessment is one such measure that Institute has been practicing for long, and, now we believe that there should be a formal statutory body for this purpose, as per the guidelines of UGC-NAAC. With this objective, Internal Quality and Assurance Cell (IQAC) is being established here at MIET.

**Objectives of IQAC**

- Academic and Administrative audit.
- Assessment and Monitoring of Academic and Administrative Performance.
- Develop an approach for enhancement of Knowledge, Skill, Attitude and Values among the students through curricular, co-curricular and extra-curricular activities.
- Promote measures for institutional functioning towards quality enhancement through internalization of quality culture and use of best practices for holistic development of students.

**Functions of IQAC**

- Development and application of quality benchmarks/ parameters for the various academic and administrative activities of the Institute. These benchmarks will help to give a direction to the Institute to achieve excellence in accordance with the standards laid down by statutory bodies.
- Data collection from various departments and its maintenance.
- Analysis of the received data and observe the gap between set benchmark and current status.

- Suggest measures to fill the gap by advising recommendations regarding different academic and administrative bodies of the Institute.
- Monitoring of the proper implementation of the suggested measures being followed by different academic and administrative bodies.
- In order to achieve the objective set forth by IQAC, at-least two meetings per semester will be convened by IQAC coordinator. The agenda, minutes and action taken reports are to be documented with official signatures and maintained electronically. The quorum for the meeting shall be two-third of the total number of members. Minutes of the meetings will be sent to the management.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality culture.
- Preparation of the Annual Quality Assurance Report (AQAR).
- Development of Quality Radars (QRs) based on AQAR, every semester.
- IQAC will have link on the website of the institute ([www.miet.ac.in](http://www.miet.ac.in)). Names of the appointments of the cell, their contact details and the activities of IQAC along with AQAR will be displayed on the website.

#### **Composition of the IQAC**

##### **Chairperson:**

- Dr. Mayank Garg (Executive Director) 9917103999 (mayank.garg@miet.ac.in)

##### **Advisor:**

- Dr. D. K. Sharma (Dean – Academics) 9718218553 (devendra.sharma@miet.ac.in)

##### **Coordinator:**

- Mr. Girish Tyagi 9319775610 (girish.tyagi@miet.ac.in)

##### **Members-Administrative Office:**

- Examination In-charge (Dr. Vipin Kr Garg) 9719564736 (vipin.garg@miet.ac.in)
- Mr. Shiv Poojan Singh (Assistant Registrar) 9456041541 (shivpoojan.singh@miet.ac.in)

##### **Faculty Members:**

- Dr. Amit Kumar Ahuja (ECE) 9412336899 (amit.ahuja@miet.ac.in)
- Mr. Tushar Jain (ME) 9917846354 (tushar.jain@miet.ac.in)

- Dr. Ankur Garg (CSE) 9358808947 (ankur.garg@miet.ac.in)
- Dr. Shameksha Kaul (BP) 9456483093 (sameksha.kaul@miet.ac.in)
- Mr. Rahul Jaiswal (ECE) 7839289661 (rahul.jaiswal@miet.ac.in)
- Ms. Nidhi Agarwal (EE) 9457631260 (nidhi.agarwal@miet.ac.in)
- Mr. Abhinav Gupta (CH) 7827489763 (abhinav.gupta@miet.ac.in)

**Management:**

Chairman/Vice Chairman/DG

0121-2439019 (chairman@miet.ac.in)

(Puneet@miet.ac.in)

(dg@miet.ac.in)

**Local Society/Alumni/Students**

Mr. Asim Jain (Alumni)

9760005649 (jainaseem1@gmail.com)

Managing Director, New Product Development & Innovation, Jainson Labs., India.

**Employer/Industry / Stakeholders**

Mr. Aman Dayal (Dayal Fertilizers)

0121-2440130 (info@dayalgroup.com)

Managing Director, Dayal Fertilizer Private Limited, Meerut.

**(Dr. Mayank Garg)**

**Executive Director**